

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 28th February, 2017 at 5.30 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn

PRESENT: Councillor B Long (Chairman)
Councillors R Blunt, N Daubney, I Devereux, A Lawrence, Mrs K Mellish and Mrs E Nockolds

An apology for absence was received from Councillor A Beales

1 **MINUTES**

RESOLVED: The Minutes of the Meeting held on 31 January 2017 were approved as a correct record and signed by the Chairman.

2 **URGENT BUSINESS**

None

3 **DECLARATIONS OF INTEREST**

None

4 **CHAIRMAN'S CORRESPONDENCE**

None

5 **MEMBERS PRESENT UNDER STANDING ORDER 34**

None

6 **CALLED IN MATTERS**

The exempt delegated decision on Temporary Loan to support Marshland St James and District Sports and Community Centre Project had been called in but disallowed by the Chief Executive.

7 **FORWARD DECISIONS**

The Forward Decision List was noted.

8 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

The support given for the items was noted with each item on the agenda

i) **REGENERATION AND DEVELOPMENT PANEL MEETING
HELD ON 15 FEBRUARY 2017**

RD104: **COASTAL COMMUNITY TEAM**

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet as follows:

It is recommended that Cabinet:

1. Accepts the Coastal Community Team Award for King's Lynn.
2. Approves the Coastal Community Team's proposed membership.
3. Delegates authority to the Executive Director for Commercial Services and the Regeneration, Heritage and Economic Development Manager in consultation with the Cabinet Member for Systems and Economic Development to form the Coastal Community Team and prepare the Economic plan for King's Lynn.
4. Receives the Economic Plan for endorsement.

RD106: **HERITAGE ACTION ZONE**

RESOLVED: That the Regeneration and Development Panel support the recommendations to Cabinet as set out below.

It is recommended that Cabinet:

1. Accepts Historic England's 'in-principle' award of the Heritage Action Zone status for King's Lynn.
2. Approves the King's Lynn Heritage Action Zone boundary, shown as the development boundary in Appendix 1.
3. Approves the King's Lynn Heritage Action Zone Intervention Logic Framework as detailed in Appendix 2.
4. Approves the King's Lynn Heritage Action Zone governance and management arrangements as shown in Appendix 3.
5. Delegates authority to the Executive Director for Commercial Services and the Regeneration, Heritage and Economic Development Manager in consultation with the Cabinet Member for Corporate Projects and Assets to agree the Delivery Plan with Historic England.

ii) **AUDIT COMMITTEE HELD ON 13 FEBRUARY 2017**

A79: **TREASURY MANAGEMENT STRATEGY 2017/2018**

RESOLVED: The Committee support the recommendation as set out below.

Cabinet is asked to recommend to Council:

- 1) The Treasury Management Strategy 2017/2018, including treasury indicators for 2017/2021.
- 2) The Investment Strategy 2017/2018.
- 3) The Minimum Revenue Provision Policy 2017/2018.
- 4) Adopt the revised Treasury Management Practices (TMPs).

A83: **REVIEW OF ANTI-FRAUD AND ANTI-CORRUPTION STRATEGY, WHISTLEBLOWING POLICY AND FRAUD RESPONSE PLAN**

RESOLVED: The Committee agreed the changes to the Anti-Fraud suite of documents and recommend approval to of the revised documents to Cabinet.

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DATA QUALITY POLICY STATEMENT AND STRATEGY

RESOLVED: 1) That the Data Quality Policy Statement and Strategy, dated February 2017 be agreed.

2) That delegated authority be given to the Executive Director, Central and Community Services, in conjunction with the Portfolio Holder for Systems and Economic Development to agree changes / updates in future years.

Reason for Decision

To ensure the Council has in place a policy statement and strategy which outlines its approach, confirms its understanding of the importance of data quality and demonstrates its commitment to being consistent in its management of data quality within the organisation and in partnership with others.

10

REVIEW OF ANTI FRAUD DOCUMENTS

RECOMMENDED: 1) That the proposed Anti-Fraud and Anti-Corruption Strategy, Fraud Response Plan and Whistleblowing Policy be approved.

2) That delegated authority be given to the Assistant Director – Resources in consultation with the Cabinet Member with responsibility for Anti-Fraud and Corruption to update the documents in the future following consultation with the Audit Committee.

Reason for Decision

To bring the anti-fraud documents up-to-date to reflect current good practice.

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TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION POLICY & ANNUAL INVESTMENT STRATEGY 2017/18

RECOMMENDED: That the following be approved:

- 1) The Treasury Management Strategy Statement 2017/2018, including treasury indicators for 2017/2021.
- 2) The Investment Strategy 2017/2018.
- 3) The Minimum Revenue Provision Policy 2017/2018.
- 4) Adopt the revised Treasury Management Practices (TMPs).

REASON FOR THE DECISION

The Council must produce a Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2017/2018 by 31 March 2017.

12

KING'S LYNN - TRANSFER OF LAND FOR PROPOSED SCHOOL

RESOLVED: That the following be approved:

- 1) the acquisition of this land asset is progressed along the lines set out within this report.
- 2) That delegated authority is given to the Property Services Manager and the Corporate Projects Officer to finalize the terms of the proposed disposals set out within this report in consultation with the Portfolio Holder for Regeneration.
- 3) That delegated authority is given to the Leader of the Council and the Portfolio Holder Regeneration to consider the merits of any objection raised from the public consultation exercise required under the Local Government Act 1972 in the proposed "disposal" of the land that is the subject of this report.
- 4) Authority is granted to the Legal Services Manager to progress the necessary transfer, or any other associated, documentation through to completion.

Reason for Decision

To facilitate Norfolk County Council to build a new School within the housing estate, to improve community cohesion and educational

provision within the area. The new school serving both the existing and proposed housing in the immediate area.

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COMMUNITY HOUSING FUND

RESOLVED: 1) That the targeting of the Community Housing Fund monies on parts of the Borough where there is strong demand pressures associated with second homes/holiday homes be approved.

2) That delegated authority be granted to the Chief Executive in consultation with the Housing and Community Portfolio Holder for the following:

- a. The production of a delivery plan for the spend of the 2016/17 Community Housing Fund allocation.
- b. Authority to negotiate and agree with the North Norfolk District Council joint working or partnership arrangements through which the outcomes for the Community Housing Fund can be delivered.
- c. Spend of the Community Housing Fund in accordance with the delivery plan.

Reason for Decision

The recommendations will ensure that the opportunity presented by the Community Housing Fund to support rural and coastal communities where the impact of high levels of second and holiday homes is most acute will be fully realised and will ensure that the Council will be able to continue to support such communities by developing a strategic approach and delivery programme to support the funding opportunities available through the fund from 2017/18 onwards

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KING'S LYNN COASTAL COMMUNITY TEAM

RESOLVED: 1) That the Coastal Community Team Award for King's Lynn be accepted

2) That the Coastal Community Team's proposed membership be approved.

3) That delegated authority be granted to the Executive Director for Commercial Services in consultation with the Cabinet Member for Systems and Economic Development and the Regeneration, Heritage and Economic Development Manager to form the Coastal Community Team and prepare the Economic plan for King's Lynn

4) That the Economic Plan be endorsed.

Reason for Decision

This proposal meets the following corporate priorities, as stated in the Corporate Business Plan 2015/16-2019/20

15 **KING'S LYNN HERITAGE ACTION ZONE**

RESOLVED: 1) That Historic England's 'in-principle' award of the Heritage Action Zone status for King's Lynn be accepted.

2) That the King's Lynn Heritage Action Zone boundary, shown as the development boundary in Appendix 1 of the report be approved

3) That the King's Lynn Heritage Action Zone Intervention Logic Framework as detailed in Appendix 2 of the report be approved.

4) That the King's Lynn Heritage Action Zone governance and management arrangements as shown in Appendix 3 be approved

5) That delegated authority be granted to the Executive Director for Commercial Services and the Regeneration, Heritage and Economic Development Manager in consultation with the Cabinet Member for Corporate Projects and Assets to agree the Delivery Plan with Historic England.

Reason for Decision

This proposal meets the following corporate priorities, as stated in the Corporate Business Plan 2015/16-2019/20:

Priority 2: Drive local economic and housing growth

1. We will support new and existing businesses to help them thrive
2. We will meet our housing growth targets

Priority 4: Celebrate our local heritage and culture

11. We will support the improvement of our built heritage, drawing in third-party funding wherever possible
12. We will support leisure and tourism within the borough

16 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

17 **ELY AREA CAPACITY ENHANCEMENT - FEASIBILITY STUDY**

RESOLVED: 1) That the Borough Council takes on the role of grant applicant and accountable body for the Ely Area Capacity Enhancement Feasibility Study.

2) That the Chief Executive in consultation with the Leader, under advice from the Monitoring Officer and the Section 151 officer ensures that the appropriate legal and financial safeguards are put into place to protect the position of the Borough Council and to ensure that the funding can be drawn down as required.

Reason for Decision

To ensure that there is appropriate robust governance in place and that the work is undertaken in accordance with the agreed Client Requirement Document.

The meeting closed at 6.30 pm